

**A MEETING OF THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, JUNE 26, 2008 AT 8:30 P.M.**

**PRESENT:** Chairman Ron Carroll, Vice Chairman Bill Utz, Elizabeth Coyle.

**OTHERS:** Lee Buchanan, Brian Dixon, EMC, Kelly Welsh and City Clerk Marcey Wisman.

**CALL TO ORDER:**

Mr. Carroll called the meeting to order at 8:30 a.m.

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Utz moved to approve the minutes with the changes, Ms. Coyle second, all voted in favor.**

**BIDS:**

**Mr. Dixon** took quotes from three contractors for the Basin 16 work. He stated that he pulled project 4 and 6 of the 13 because they overlap some yards and there was questions as to what they will have to replace such as decks, garages, or power poles that are over the sewer easements.

**Mr. Utz** asked if they had a building permit.

**Mr. Dixon** stated that he did not know.

**Mr. Buchanan** asked what the legal descriptions say about the easements.

**Mr. Dixon** stated that he wasn't sure because he hasn't checked yet.

**Mrs. Coyle** asked if they could do pipe bursting under the garages and sheds.

**Mr. Dixon** stated that he had thought about that but he thinks there may be laterals under there as well and this may cause a problem. He stated that there are trees in the area too and he can't replace a 4 inch diameter tree. He stated that he does have quotes for the 11 other projects but there is still some added restoration cost but that is mostly due to the concrete that they are putting back over the entire road.

**Mr. Carroll** asked if they are in easements or right-of-ways.

**Mr. Dixon** stated that some of them are in right-of-ways.

**Mr. Buchanan** stated that it depends on what the easement says but if they are in right-of-ways they do not have to be replaced.

**Mr. Dixon** informed them that he will be receiving quotes on the manhole at Division and Vincennes on Wednesday of next week.

**Ms. Coyle** explained the emergency that they are having with a sinking manhole on 15<sup>th</sup> Street. She stated that they have talked with CSX and they have given them the green light to do the work that needs to be done to repair this. She asked Mr. Dixon to contact the phone company regarding their manhole which is very close to the area. She stated that they are meeting with CSX on the 3<sup>rd</sup> to discuss the plans.

**Mr. Carroll** presented a resolution that has been prepared by the City Attorney regarding repairing the 15<sup>th</sup> Street Corridor between Beeler and Division Street and asked the City Clerk to read the same into the record. Said resolution is on file in the City Clerk’s office.

**Ms. Coyle made a motion to approve the resolution, Mr. Carroll second, all voted in favor.**

**There was a lengthy discussion regarding the time line that Paul Elling has to work with in order to prepare the specs for the repairs needed.**

**Mr. Carroll** asked how much the emergency repairs will cost.

**Mr. Elling** stated that the sinking manhole will cost \$150,000 and approximately the same for the storm water repair.

**Ms. Coyle** stated that in their meeting CSX stated several times that they would cover all above ground costs.

**Mr. Carroll** asked if they could get the bids in by the July 10<sup>th</sup> meeting.

**Mr. Dixon** stated that he may not be able to get those that soon because they aren’t meeting with them until the 3<sup>rd</sup> or possibly the 7<sup>th</sup> and if they say they have to be in by the 10<sup>th</sup> it might limit the number of people that can respond and they may not get the best price. He stated that if he can get the general information to talk with the contractors about then they could start working on their bids.

**Mr. Elling** stated that he can give him the information today.

**Mr. Carroll** asked everyone if they had an opportunity to look over the proposed rate increases.

**Mr. Utz** asked for a clarification on what the \$7M applies to.

**Mr. Carroll** stated that is the amount of the bond issue if they choose one of the options before them. He stated that the other amount is \$9M if they decide to do away with the EDIT funds. He stated that Mr. Buchanan has drafted up a proposed motion and he would like to enter that into the minutes.

**Mr. Buchanan** suggested that the sewer board make a motion recommending that the City council increase the current rates as set forth in any one of the following alternatives and approve bonds in the amount of \$7,370.00 to accomplish the projects set forth herein in order that the board will have necessary funds for the operation of the works.

**Proposed Rate Increases:**

<b>Alternative</b>	<b>Rate Increase</b>	<b>Increase to 200 CF Users</b>	<b>Increase to 700 CF User</b>
875,000 EDIT pledge and no land purchase	14%	1.12	3.92
875,000 EDIT pledge and 450,000 TIF pledge for one year and no land purchase	13%	1.02	3.57
570,000 EDIT pledge included land purchase	19%	1.60	5.25
570,000 EIT pledge and no land purchase	18%	1.50	5.25
No EDIT pledge and leave land in	25%	2.20	7.20

**The Projects are as follows:**

Basin 18 Relief Sewer	\$800,000
Grantline Road Grade Separation	\$500,000
Basin 35, Phase II & III	\$1,021,000
Basin 4 Interceptor	\$1,300,000
Jacobs Creek/Lewis Branch Interceptor	\$1,675,000
Basin 39 Connection	\$1,080,000
Retire BAN	\$131,314
Total:	\$7,370,000

**Mr. Carroll made a motion to approve the suggested motion by Mr. Buchanan, Mr. Utz second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS**

**Ms. Wisman** stated that she has given the board a copy of a proposal that she received for a tracking system that was rather expensive so she went to Brad Walker to find out if they had an alternative. She stated that Mr. Walker informed her that the City has a tracking system that was purchased by the Building Commissioners office a few years ago but it was never put into place. He explained that there would be some cost to get the new system integrated with the old data and software license fees for each department to use but she believes that if they can find the money to get this up and running it would be a wonderful addition to coordinate the different departments as well as inspection schedules and fees. She stated that Mr. Walker is going on vacation next week but he hopes that by the time he gets back everything will be worked out between the city and the county and he will make this his first priority.

**Ms. Welsh** spoke to the board about how this system would benefit her office in many different ways.

**Mrs. Garry** stated that she is sure that it will apply to enough departments to make it an amendable fee to their budgets. She stated that the addition of the IT Department has been signed off on by the Mayor.

**SEWER ADJUSTMENTS:**

**Ms. Welsh** stated that she does not have any adjustments that need to be approved because they were under \$500.00. She explained that she did have a request from Annella Barker for a rental property claiming that there was a leak in the wall of the bathroom and that she had her employees fix this leak. She stated that she checked with IN-AWC to see if they called for a water adjustment and they have had no reports on this. She stated that just feels uncomfortable because in her two letters she seems to contradict herself and she is not sure where to go with this one.

**Mr. Utz** stated that without the proper information she should do nothing.

**Ms. Welsh** stated that she previously brought Dairy Queen adjustment before the board for approval but the credit is going to take them time to work off and wanted to know if they could use the refund towards the credit.

**Mr. Carroll** stated that they are not going to issue them a refund check and they will just have to work this into their budget.

**Ms. Welsh** stated that she will send them a letter.

**NEW BUSINESS:**

**Item #1 - Denny Simpson Jr. re: adding a bathroom to 1718 E Market Street 1-812-364-4442**

**Mr. Denny Simpson** stated that he was told that he needed to come before this board to install a bathroom but he is not really sure why.

**Ms. Simpson** stated that they have applied for the permit and Ms. Cousins called and said that they couldn't figure out if they needed to go through sewage and drainage to get a permit or not because they were moving the bathroom. She stated that she then spoke with Mrs. Haley and was told that they needed to go before the board. She stated that they are not questioning fees or anything they just do not know the procedure or why they are supposed to be here.

**Mr. Denison** asked if they applied for a building permit.

**Mr. Simpson** stated that part of applying for that permit was coming before the board. He stated that they have two bathrooms in one building and now they want to add another one in another building but there is a sewer tap right outside of it that was installed two years ago and has never been used and it is capped off.

**Mrs. Welsh** stated that since they are changing the number of employees from 0 to 5 then they needed to go to Ms. Haley for credits.

**Mr. Simpson** stated that they are already on the minimum of credits and Mrs. Haley said that would not change.

**Mr. Dixon** stated that if they are tapping into the main there is a tap fee.

**Mr. Simpson** stated that he was told that is \$1600.

**Mr. Carroll** stated all they need to do is pay the fee but there is nothing that the board has to approve.

**Mr. Dixon** stated that maybe Ms. Haley just wanted the board to be aware of the classification change even though it is insignificant in the way of the credits.

**Item #2 - Dan Dase re: acceptance of sewers for Purdue Research Park 941-7895**

**Mr. Dase** from Mac Construction stated that he needs a letter for the sewers that they installed for the Purdue Research Park so that they can finalize the close-out documents.

**Mr. Dixon** stated that he has had everything that he needs done but he cannot accept the sewers because it has to come before the board to accept the sewers into the city's system, but there is an amount outstanding from Purdue in the amount of \$11,000.

**Mr. Carroll** stated that they are not going to accept anything until their fees are paid in full.

**Mr. Dixon** asked if he received the check if he would need to come back before the board to get permission.

**Mr. Carroll** stated that he would not.

**Mr. Buchanan** stated that any other building that they put in they will need to pay tap fees

**Item #3 - Dave Ruckman re: sewer credits**

**Mr. Ruckman** was not present.

#### **Item #4 - Jason Copperwaite re: University Station Section 2**

**Jason Copperwaite**, Paul Primavera, presented a mylar plat for University Station Section 2. He explained the history of the plat as far as the signatures from the past board and stated that he just needs to present it to the current board because it was approved contingent upon the capacity assurance letter.

**Mr. Buchanan** recommended that the board approve the previous board's approval of the plat #1337 with the completion of the capacity certification.

**Mr. Carroll made the motion as stated by Mr. Buchanan, Mr. Utz second, all voted in favor except Ms. Coyle who abstained.**

#### **OLD BUSINESS:**

##### **Item #1 -Clark Dietz re: Project Update**

**Mr. Dixon** informed the board that Mr. Christmas is not here today because his wife had a baby. He told him that they met with them last week regarding conversations they are having with the contractor regarding the rock problems that they are having at the golf course. He informed the board that the golf course denied the geotech crew to come out and do soil boring and they did not know that the rock was at 8 feet which makes it more difficult to remove. He stated that the contractor is about a week behind because of the rock so he planning on adding a second crew to start on Zurschmiede to get caught up.

**There was a lengthy discussion regarding the geotechnical testing being denied by the golf course.**

##### **Item #2 - Donohue re: Project Update**

**Mr. Elling** reported that they had the pre-con on June 12. The contractor will not start building until all of his shop drawings are complete and he has received all of the materials. The electrical contractor informed them that he should receive the panel in the next couple of weeks. He stated that on the 15<sup>th</sup> Street project there are going to be some tricks keeping the contracts straight because some of it will be dedicated to the on-call agreement, and some of it will be dedicated to the agreement they received today for the 15<sup>th</sup> Street Sanitary Sewer Rehab. He also discussed the flow monitoring and stated that he had their person for flow monitoring come down and look into what will need to be done to prepare the proposal. He stated that they currently have the 3.3 software and they are about to come out with a new version and he wanted to know if they wanted to include the cost of the up-grade.

**Mr. Carroll** asked if that was an expense for EMC.

**Mr. Crawford** stated that it was and for Mr. Elling to give him a quote on that.

**Mr. Elling** then discussed the need to up-grade the telemetry from dial-up to an Ethernet system and he asked if they would like for him to include that in the proposal.

**Ms. Coyle** stated that if they don't do this they will not be able to do these reads.

**Mr. Elling** stated that on the existing rain gauges many of the modems are out and they can replace the modems but that would be as expensive as up-grading the

#### **EMC REPORT:**

**Mr. Dixon** stated that the repairs are finished at Market and Vincennes and the asphalt is being laid today for the project in that alley behind Culbertson. He stated that he also has received an alley vacation

**CLAIMS:**

**ADJOURNMENT:**

There being no further business before the Sewer Board, the meeting adjourned at 9:50 a.m.

Respectfully submitted,

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Ron Carroll, Chairman

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Marcey J. Wisman, City Clerk